

## PORTCHESTER SAILING CLUB

### DUCKLINGS BOOKING CONDITIONS AND INFORMATION

#### Please read the Training Information about our Sailing Course before booking

Ducklings sessions will be delivered by Portchester Sailing Club volunteers and staffed by appropriately qualified and experienced instructors. All instructors are DBS checked.

1. Portchester Sailing Club reserves the right, at all times, to cancel bookings at our discretion.
2. All participants MUST be between the ages 5 and 8 years (school years R to 3), wear a suitable buoyancy aid and be reasonably confident in the water.
3. All children MUST be accompanied by a parent or guardian during Duckling sessions.
4. Training at the Club is provided almost entirely through the efforts of other club members. In return for the time given by these club members to teach your child, all parents and guardians will be expected to play an active role. There are a number of opportunities where help is required and these include 'beachmaster', parent liaison officer, boats organiser and helpers, on water assistant, powerboat driver etc. Training and help will be given to any parent or guardian assisting with the smooth running of the sessions. Please ask.
5. Neither Portchester Sailing Club nor any of its members, employees or agents shall be liable in any way whatsoever in respect of loss or damage to property.
6. Portchester Sailing Club must be informed, at the time of booking, of any medical condition affecting a participating child, or of any medication taken by the participant that could affect their taking part in the sailing session, e.g. asthma, epilepsy, heart conditions. Portchester Sailing Club reserves the right to refuse a booking on medical grounds.
7. All bookings are accepted on the understanding that Instructors are respected and their instructions observed. Participants are asked to respect the equipment provided; compensation will be sought from anyone deliberately causing damage to equipment.
8. Portchester Sailing Club reserves the right at all times to refuse or restrict the use of facilities. Also to evict anyone who refuses to comply with the conditions or who behaves inappropriately or, in any way, causes damage or annoyance to any other persons.
9. Participants should wear suitable clothing and footwear for going afloat. Please see the separate download on 'clothing and footwear' or ask a member of the Training Team, if you require further details.
10. If any injuries are sustained or damage to valuables occurs, please notify the Training Team immediately.
11. No booking can be accepted without a completed medical consent form, photographic consent form, booking form and cheque to cover the appropriate fee.
12. All cheques should be made payable to Portchester Sailing Club. The fee covers the hire/provision and maintenance of training boats, the training of the Instructors, the provision and maintenance of the patrol craft, the fuel for the patrol craft and any RYA books, certificates, etc.

#### CONTACTS:

Course Co-ordinator - Sue Sayle  
Email: [courses@portchestersc.org](mailto:courses@portchestersc.org)  
Telephone: 01329 232318

#### Ducklings Leader:

Heather Yeomans – RYA Senior Instructor  
Jenny Winfield – RYA Senior Instructor  
Ruth Gutman – Assistant Instructor

*On successful completion of your course your name, contact details, date of birth, certificate number and date of issue will be stored securely for up to 7 years by the Training Section for verification purposes and, where applicable to be shared with the RYA through a secure web portal on [www.rya.org.uk](http://www.rya.org.uk). Data stored on the RYA's central database allows the RYA to record your qualification, to update any records they may hold for you, and to verify or replace certificates if required. Further information regarding how your data is dealt with can be reviewed on the Data Privacy Policy for Portchester Sailing Club [www.portchestersc.org](http://www.portchestersc.org) or the RYA's privacy policy at [www.rya.org.uk/go/privacy](http://www.rya.org.uk/go/privacy).*

# PORTCHESTER SAILING CLUB

## Course Booking Form

Please complete for each child (age 5-8, school year R-3) in a family group who wishes to attend Ducklings sessions

### DUCKLING

1. First Name:

.....Surname:.....

Age: ..... (participants must be aged between 5 and 8 yrs) Date of Birth: .....

2. First Name:

.....Surname:.....

Age: ..... (participants must be aged between 5 and 8 yrs) Date of Birth: .....

3. First Name:

.....Surname:.....

Age: ..... (participants must be aged between 5 and 8 yrs) Date of Birth: .....

### PARENT/GUARDIAN DETAILS

Name (please print): .....

Address .....

.....

.....Postcode: .....

Club Membership number..... email address: (please print).....

Contact telephone Nos: Home ..... Mobile.....

DO YOU HAVE ANY QUALIFICATION/SKILLS? (eg. PB2, Safe & Fun, RYA sailing certificates):

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WHAT MIGHT YOU BE ABLE TO ASSIST WITH? (eg. Patrol boat, kayaking, paddleboard, administration):

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### PARENT/GUARDIAN CONSENT

**Declaration:** I hereby acknowledge that I have read the booking conditions and information and that I fully understand that I must accompany my child/children for these sessions.

Signed by Parent or Guardian: .....Date: .....

### **Enclosures:**

Completed medical consent form Yes/No

Completed photographic consent form Yes/No

Course fee - cheque, made payable to Portchester Sailing Club for £.....