

Portchester Sailing Club

Request to hire PSC facilities for a Private Function

Last name: First Name:

Company or Organisation (if relevant):

Are you a Club Member: Yes []. No []. Membership No:.....

Contact Address:

..... Postcode:

Telephone: Mobile:

Email:

Area Requested: UPPER LOUNGE []. LOWER BAR []. Other:

Date Requested:..... Type of Function:

Number of Guests:.....

Function Starting Time:..... Access Time Required:

Bar Facilities Required:.....

Catering Required (see Guidance Notes):.....

I have read, understood and agree to abide by the conditions governing the use of PSC facilities for Private Functions and agree to pay any retrospective charges arising from their disregard.

Signed:..... Date:.....

Payment of Hire Fee of £85 (inclusive of VAT) must be made over the Club bar before the booking can be confirmed.

The completed form should be emailed to: functions@portchestersc.org

If you have any questions or require help in making your booking please email the Social Secretary: social@portchestersc.org