

Portchester Sailing Club

Rules

Proposed changes to 26th November 2017

6. Management of the Affairs of the Club

(a) There shall be a General Committee and three Executive Committees, which shall control the affairs of the Club, and which shall make the final decision on all matters not reserved to a General Meeting of the Members.

The General Committee shall be composed of the Flag Officers, Secretary, Treasurer, one Trustee and the past Commodore for the year following retirement, under the Chairmanship of the Commodore, or in his/her absence the Vice Commodore or a Rear Commodore.

The General Committee shall operate through three Executive Committees, i.e. Finance and Policy, ("F&P") Committee, House Committee and Marine Committee. The terms of reference for each Executive Committee shall be defined by the General Committee.

The relevant Executive Committee is responsible for appointing members to positions such as Fire Responsible person, Security Officer, Health & Safety Responsible person, Bar Secretary or others as agreed with the General Committee.

No business shall be transacted at a meeting of the General Committee or an Executive Committee unless a quorum of the Committee is present. One Flag Officer and three Committee members shall be a quorum for the General Committee and one Flag Officer and four Committee members shall be a quorum for all other purposes.

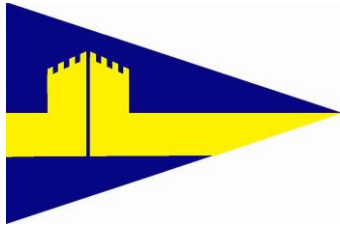
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7. Election as Trustee, Officer, General Committee, Executive Committee or Section Committee Member

(a) Eligibility

Only a Full Member, Student, or Cadet, may be an elected member of one of the Section Committees.

Only a Full Member or a Young Adult who has been a Full Member for more than one year may be an Officer or a member of the General Committee or an Executive Committee. Only a Full Member or Young Adult who has been a member of an Executive Committee (or of the committee formerly known as the Management Committee) for at least two years, may be a Flag Officer or a Trustee.

The Commodore and Vice Commodore shall not be eligible to hold any of the Executive Officer positions.

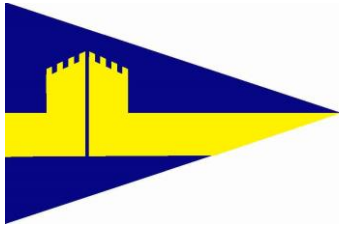
7. Election as Trustee, Officer, General Committee, Executive Committee or Section ~~Committee Member~~ Secretary

(a) Eligibility

Only a Full Member, ~~Young Adult Student~~, or Cadet, ~~may be an elected member of one of the~~ may join a Section Committees. ~~Each Section Secretary may recruit and appoint members to their respective Committees. There will be no upper limit to the number of committee members.~~

Only a Full Member ~~or a Young Adult~~ who has been a Full Member ~~or Young Adult~~ for more than one year may be an Officer or a member of the General Committee or an Executive Committee. Only a Full Member ~~or Young Adult~~ who has been a member of an Executive Committee (or of the committee formerly known as the Management Committee) for at least two years, may be a Flag Officer or a Trustee.

The Commodore and Vice Commodore shall not be eligible to hold any of the Executive Officer positions.



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(d) Tenure

Trustees shall hold office for life or until resignation or until a resolution removing him/her from office shall be passed at a Members' General Meeting by a majority comprising two-thirds of the members present and entitled to vote.

The Commodore shall retire not later than three years after his/her election and shall then not be eligible for election to any Flag Officer position for another twelve months.

The Vice Commodore and the Rear Commodores shall each retire not later than three years after election, and in any case immediately before the election of a Commodore. They shall be immediately eligible for re-election.

The Executive Officers and the Members of the General Committee, the Executive Committees and the Section Committees shall each retire not later than three years after election. In the case of the Social Committee, at least one third must be elected annually. They shall be immediately eligible for re-election.

With the exception of Trustees: for all General Committee Executive Committee and Section Committee positions including appointed members there shall be a maximum of six years in the same post. A member who has stood down after six years in the same post shall not be eligible for re-election to the same post for a minimum of one year. This restriction may be waived by the General Committee or, in exceptional circumstances, an Executive Committee.

(d) Tenure

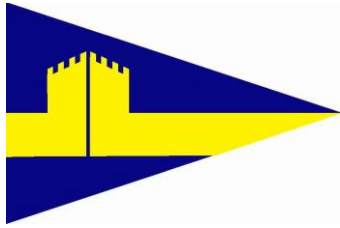
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The Executive Officers, ~~and the~~ Members of the General Committee, ~~the and~~ Executive Committees ~~and the Section Committees~~ shall each retire not later than three years after election. ~~In the case of the Social Committee, at least one third must be elected annually.~~ They shall be immediately eligible for re-election.

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election to the same post for a minimum of one year. This restriction may be waived by the General Committee or, in exceptional circumstances, an Executive Committee.

e) Nomination for election:

(i) of a Flag Officer. This shall be valid only if it is:

either proposed by a Full Member, supported by at least five other Full Members, and in the possession of the Club Secretary a minimum of 14 days prior to the General Meeting.

or in the event that no nominations are forthcoming for that position, made at a meeting of the General or an Executive Committee. All nominations shall be displayed on the Club Notice Board and website for ten days prior to the General Meeting.

(ii) of a member of the General Committee or an Executive Committee. This shall be valid only if it is proposed and seconded by Full Members, and in the possession of the Club Secretary a minimum of 14 days prior to the General Meeting. All nominations shall be displayed on the Club Notice Board and website for ten days prior to the General Meeting.

(iii) of any member of a Section Committee. This shall be valid only if proposed and seconded by Full Members, at any time up to the time of election.

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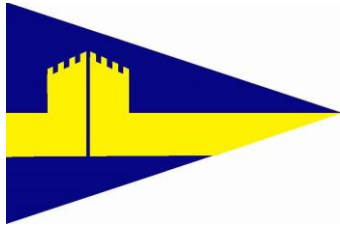
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~~(iii) of any member of a Section Committee. This shall be valid only if proposed and seconded by Full Members, at any time up to the time of election.~~



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(f) Election

Election of Flag Officers shall be by the method of ballot; if necessary more than one ballot shall be held so that the Member elected gains more than half the votes cast in the final ballot.

Where there are, as there may be in the case of committee members, several vacancies to be filled, the vacancies to be filled in descending sequence of votes cast.

All other elections shall be by majority vote.

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Where there are, ~~as there may be in the case of committee members,~~ several vacancies to be filled, the vacancies to be filled in descending sequence of votes cast.

All other elections shall be by majority vote.

10. General Rights and Duties of Members

(a) Only Full Members shall be entitled to vote in General Meeting.

(b) All Members may take part in all Club activities and attend meetings.

(c) The use of all Club facilities is subject to the Club's Byelaws.

(d) No Member may use or permit to be used any mooring or Club Facility for hiring out or chartering of craft, or other commercial gain or for any purpose not associated with the Club,

10. General Rights and Duties of Members

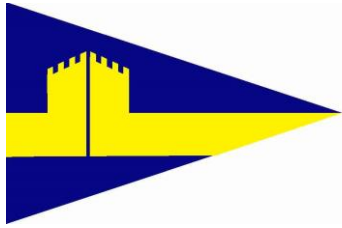
(a) Only Full Members, **excluding social membership or Young Adult** shall be entitled to vote in General Meeting.

(b) All Members may take part in all Club activities and attend meetings.

(c) The use of all Club facilities is subject to the Club's Byelaws.

(d) No Member may use or permit to be used any mooring or Club Facility for hiring out or chartering of craft, or other commercial gain or for any purpose not associated with the Club, **unless in the best interests of the club the General Committee give permission to allow such use.**

(e) Social members may participate in Clubhouse Activities and functions only.



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11. Subscriptions, Fees and Dues

(c) Members, other than Honorary Life Members, Corporate Honorary Members and Temporary Members, shall pay Annual Subscriptions according to their subscription classes, which shall be as follows:-

Full Member - Single

Full Member - Joint – Couples who are married; or have a civil partnership; or are living together as a couple.

Full Member - Family - one or two Full Members plus their children (the children being Junior Family Members as defined in the Byelaws)

Student Member

Cadet Member

Duckling Member

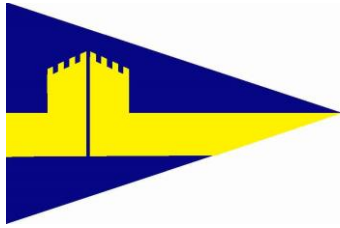
Junior Member

Junior Non Family Member

Absentee Member

In the case of joint or family memberships, one of the members shall be deemed to be the principal member of the group and shall be the member responsible for all annual subscriptions, fees and duties.

The Annual Subscription of a member who has been a Full Member for a minimum of five years shall be reduced by half when the date of the subscription invoice falls in the calendar year following the year of his/her 65th birthday. For Joint members the 65th birthday of the elder member applies. For members who join the Club after the age of 60 this rule becomes applicable to the subscription for the sixth year of their membership.



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(c) Members, other than Honorary Life Members, Corporate Honorary Members and Temporary Members, shall pay Annual Subscriptions according to their subscription classes, which shall be as follows:-

Full Member - Single

Full Member - Joint – Couples who are married; or have a civil partnership; or are living together as a couple.

Full Member - Family - one or two Full Members plus their children (the children being **under 18 years of age at the time of membership renewal. ~~Junior Family Members as defined in the Byelaws~~**

~~Student~~ Young Adult Member

Cadet Member

Duckling Member

~~Junior Member~~

~~Junior Non Family Member~~

Absentee Member

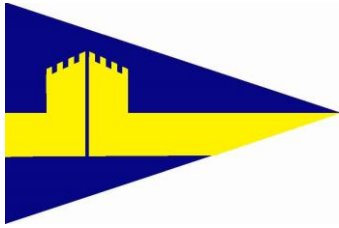
Social Member – Single

Social Member - Joint

In the case of joint or family memberships, one of the members shall be deemed to be the principal member of the group and shall be the member responsible for all annual subscriptions, fees and duties.

Up to the membership renewal in January 2019, the Annual Subscription of a member who has been a Full Member for a minimum of five years shall be reduced by half when the date of the subscription invoice falls in the calendar year following the year of his/her 65th birthday. For Joint members the 65th birthday of the elder member applies. For members who join the Club after the age of 60 this rule becomes applicable to the subscription for the sixth year of their membership.

Subsequent reductions for newly qualifying members shall be phased out over the following 4 years until this reduction ceases. (i.e. 40%, 30%, 20%, 10% then zero) Members who receive a reduction will continue to receive said reduction for the duration of their membership.



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(e) An Entrance Fee shall be paid by an applicant for membership if he/she joins the Club as a Full Member; but not if he/she joins by automatic transfer from Cadet or Student Member. When Single membership is converted to Joint or Family membership, no additional entrance fee shall be payable.

There may be different Entrance Fees for Full Member, Single, Full Member Joint and Full Member Family, as defined in (b) above or for special categories as determined from time to time by the General Committee.

(e) An Entrance Fee shall be paid by an applicant for membership if he/she joins the Club as a Full Member **or Young Adult Member**; but not if he/she joins by automatic transfer from Cadet, **or Student** Membership. When Single membership is converted to Joint or Family membership, no additional entrance fee shall be payable.

There may be different Entrance Fees for **differing membership Full Member, Single, Full Member Joint and Full Member Family, as defined in (b) above or for special** categories as determined from time to time by the General Committee.

(f) Other Fees shall be:

Mooring Fees

Foreshore Berth Fees

Boat Park Fees (Summer Season)

Boat Park Fees (Winter Season)

Duty Day Fees

Any other fees that may be determined from time to time by the General Committee

(f) Other Fees shall be:

Mooring Fees

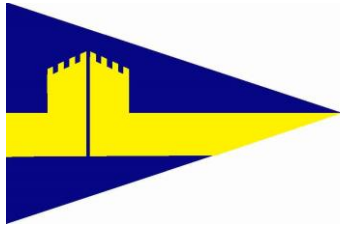
Foreshore Berth Fees

Boat Park Fees (Summer Season)

Boat Park Fees (Winter Season)

Duty ~~Day~~ Fees

Any other fees that may be determined from time to time by the General Committee



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(g) A Duty Day credit, earned in the previous year, shall be used as payment for the Duty Day Fee payable in respect of the current Club year (1st February to 31st January). Members over the age of 75 are exempt from Duty Day.

(g) A Duty **Fee Day** credit, earned in the previous year, shall be used as payment for the Duty **Day** Fee payable in respect of the current Club year (1st February to 31st January). Members over the age of 75 are exempt from Duty **Fees Day**.

(h) All Subscriptions and Fees shall be payable on or before 1st February, except that:

Subscriptions and Entrance Fees payable by new Members joining after 1st February shall be payable immediately the Club gives notice that application is accepted, and

Fees in respect of facilities (such as mooring space) first allocated after 1st February shall be payable immediately the Club gives notice that the facility is allocated.

(h) All Subscriptions and Fees shall be payable on or before 1st February, except that:

Subscriptions and Entrance Fees payable by new Members joining after 1st February shall be payable immediately the Club gives notice that **the** application is accepted, and

Fees in respect of facilities (such as mooring space) first allocated after 1st February shall be payable immediately the Club gives notice that the facility is allocated.

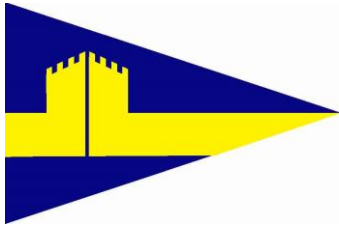
(i) Any Member in arrears to the Club for any monies cannot renew their membership until the arrears have been settled. Members shall receive a composite account before 1st February; any member who has failed to pay by 1st February or 15 days after the account was posted, whichever date is the later, shall be sent a reminder.

Any member not paying his/her account by 15th February or 10 days after the reminder was posted, whichever is the later, shall have forfeited his/her membership, and he/she will be sent formal notice to remove all his/her property from Club premises.

If he/she wishes to re-join, another Entrance Fee shall be payable.

Any dispute arising from this procedure shall be determined by the General or the relevant Executive Committee and their decision shall be final.

The summer Boat Park fee and annual subscription (except Temporary Member's subscription), shall be reduced by half for members accepted after 31st July of any year.



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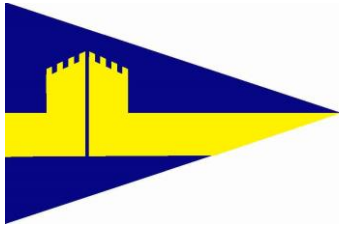
(i) Any Member in arrears to the Club for any monies cannot renew their membership until the arrears have been settled. Members shall receive a composite account before 1st February; any member who has failed to pay by 1st February or 15 days after the account was posted, whichever date is the later, shall be sent a reminder.

Any member not paying his/her account by 15th February or 10 days after the reminder was posted, whichever is the later **or does not have in place an active direct debit arrangement with the club,** shall have forfeited his/her membership, and he/she will be sent formal notice to remove all his/her property from Club premises.

If he/she wishes to re-join, another Entrance Fee shall be payable.

Any dispute arising from this procedure shall be determined by the General or the relevant Executive Committee and their decision shall be final.

~~The summer Boat Park fee and Annual subscriptions~~ (except Temporary Member's subscription), ~~shall be reduced by half for members accepted after 31st July of any year for new members joining part way through a club year, the annual subscription will be pro-rated to the remaining full calendar months of that year.~~



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13. Formal Communication with Members

(b) The club shall use email as a means of formal communication with members unless a member has notified the Hon Secretary that he/she has chosen to opt out. Members receiving emails shall have agreed that communications sent this way shall not be sent by post.

Additionally, club members accept that the club's liability for the email communication ceases once the email has been sent to the email address registered to them in the Club's Register of Members.

(b) The club shall use email as a means of formal communication with members unless a member has notified the ~~Membership Hon~~ Secretary that he/she has chosen to opt out. Members receiving emails shall have agreed that communications sent this way shall not be sent by post.

Additionally, club members accept that the club's liability for the email communication ceases once the email has been sent to the email address registered to them in the Club's Register of Members.

16. Data Protection Act

In accordance with the Data Protection Act 1998 the Officers of the Club and others authorised by the General Committee or an Executive Committee shall use Members' personal data only in pursuance of the legitimate interests of the Club. Members' contact details shall be available on the Members' website but members may request, in writing, to have their details removed.

16. Data Protection Act

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